Bloomfield, NJ   June 13, 2015

9:00 – 9:15  Welcome:  All Trainers

9:15 – 10:15  Introduction to Preservation Law: A fundamental background of preservation law as it relates to local preservation commissions.  
Dan Corson

10:15 – 10:30  Break

10:30 – 11:15  Identifying and Designating Historic Resources: Documentation of historic resources and making defensible cases for designation of districts and landmarks.  
Chris Skelly

11:15 – 12:00  Chair Training:  Matt Synatschk

12:00 – 12:45  Lunch

12:45 – 1:30  Meeting Procedures: Learn to work within the legal framework of state law and local statutes and how to establish clear rules of procedure to ensure a defensible decision-making process.  
Dan Corson

1:30 – 2:30  Standards and Guidelines. Reviewing the Standards and Guidelines and learning to apply them to real world cases.  
Chris Skelly

2:30 – 2:45  Break

2:45 – 3:45  Mock Commission Exercise: Dan Corson and All Trainers

3:45 – 4:30  Tips for HPCs: 12 things that Historic Preservation Commissions and staff can accomplish locally by balancing the regulatory and promotional aspects of preservation.  
Matt Synatschk